



Black Doll

Collectors Convention

PO Box 1332

Mansfield, Mass 02048

www.blackdollcollectors.com

VENDOR INFORMATION

Market Place

1. Set-up is from 2:00 p.m. to 5:00 p.m. Friday May 22, 2009. **Tables must setup by 5:00 p.m. that day or they will be forfeited.**
2. The public admission will be on Saturday 9 a.m-6 pm and Sunday 10 am -5 pm
3. All exhibitors are asked to donate an item, value minimum (\$40.00), to the helper table of the convention.

Tables

1. Tables are non transferable and cancellations must be in writing and received no later than March 15, 2009 for a refund minus a \$50.00 cancellation fee.
2. One 6' X 30" draped table with two chairs. The maximum height of the build up from a tabletop is 5 feet.
3. Dealers may not affix any item to any surface or structure of the salesroom.
4. All tables will be set in place and may not be moved. **Rearrangement** of tables will result in expulsion from the market place without a refund.
5. All sales tables will be attended by a seller at all times the market place is open. One helper per table rented is allowed. There will be four runners in the room.

Sales

1. Merchandise in the market place must be doll related.
2. All items for sale must be visibly priced. Any restoration or known damage must be clearly marked.
3. Receipts with business name, contact info are mandatory for each sales transaction
4. Please bring your own pre-printed sales book or labels. If you fail to have labeled sales book you will be charged \$15.00 to have labels made.
5. All exhibitors must charge Massachusetts state sales tax and submit said taxes. A sales tax license is required. Registration forms will be submitted with your confirmation.
6. Items commemorating the 2009 Black Doll Collectors Convention are prohibited from being sold by any person, business or group other than the BDCC committee.
7. The 2009 Black Doll Collectors Convention committee reserves the right to request the removal of items it deems objectionable or hazardous from display

Security

1. Name badges are to be worn at all times. Lost Badges will incur a \$10.00 replacement fee
2. Dealers will not pack up or break down tables prior to each selling session.
3. Security will be provided beginning with set-up and ending when breakdown is complete, but without the liability or responsibility to the Black Doll Collectors Convention Committee
4. The Black Doll Collectors Committee has the right to refuse, or remove any person from the marketplace for any reason.

Vendors as Conventioneers

1. If you wish to participate in any part of the convention beyond your roll as a sales vendor you must register as a convention attendee.
2. At this time we do not anticipate having openings for activities other than those offered to convention attendees. We have offered vendors a convention package to participate in activities. There will not be any "paying at the door"

Exhibitors agree to be photographed for any local or national media outlets including magazines, newspapers, poster, fliers and television.

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THE FINE PRINT

I have read, understand and agree to the terms of this contract. My signature releases the Black Doll Collectors Convention Committee, Doll E Daze project and Holiday Inn from any liability from any injury to myself, assistants or losses of merchandise or personal property to myself or my staff while in attendance in the marketplace during show hours and when the show is closed.

I also understand that as a dealer, I am fully responsible to pay for any and all damages to property owned by the Holiday Inn, its owners or managers which will result from any act or omission of Dealer. Dealer agrees to defend, indemnify and hold harmless, the Holiday Inn its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates, from any damages or charges resulting from the exhibitors use of the property. Exhibitors liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its gents, employees, and business invitees which arise from or out of the exhibitors occupancy and use of the exhibition premises, the Hotel or any part thereof. Any shipments sent to the Holiday Inn will be charged accordingly for shipping storage and handling.

Print Name: _____ Date _____

Please sign & return _____ Date: _____

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Market Place Agreement

Reg # _____

Name: _____

Company Name: _____

Address: _____ City: _____ State/Province: _____

Zip/Postal Code: _____ Country: _____ Telephone: _____

E-mail Address: _____ Website: _____

Exhibit Space

Single space exhibitor (10' X 10') package \$450.00 \$ _____

Single space exhibitor (10' X 10') package w/ Convention attendee package \$575.00 \$ _____

10' X10' space in carpeted, well-lit exhibit room
One 6' X 30' draped table with two chairs
One sign, printed with your business name and location
Black Doll Collectors pre-printed name tag
Listing in Black Doll Collectors Directory

Double space exhibitor (10' X 16') package \$650.00 \$ _____

Double space exhibitor (10' X 16') package w/ Convention attendee package \$775.00 \$ _____

10' X16' space in carpeted, well-lit exhibit room
Two 6' X 30' draped table with two chairs
One sign, printed with your business name and location
Black Doll Collectors pre-printed name tag
Listing in Black Doll Collectors Directory

Total amount due \$ _____

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Exhibit Space – Additional Request

- wall space corner space electrical outlet telephone line*

***Phone:** \$50 installation and 1ST day \$25. Each additional day \$1.00 per call local access and 800# Necessary forms will be included with the Marketplace confirmation.

These preferences are NOT guaranteed, confirmation is based on space available once full payment is received.

Type of Merchandise: check all that apply

- Vintage Collector Editions Soft Sculpture Wood Porcelain
 Other Please Specify: _____

Do you have special needs regarding location in the salesroom? Wheelchair access, etc.

Name of registered helper one per table

Name _____

Name _____

Name _____

Payments: (Late payment will be assessed \$25.00)

- Payment in Full: due March 1, 2009, with application.**
 Deposit- 50% of Exhibitor Fee, due March 1, 2009 with application.

- MasterCard Visa Discover AMEX

Please charge this amount \$_____

Card #_____ Code _____ Exp. Date: _____

I have enclosed a check in the amount of \$_____

Checks should be made payable to the 2009 Black Doll Collectors Convention.

Send payment (US dollars) and two signed copies of this two-page agreement with a

SASE to:

Black Doll Collectors Convention

Salesroom Contracts

PO Box 1332

Mansfield, Ma 02048

Please contact: jastamps65@yahoo.com with any questions.